



**INSTRUCTIONS:**  
Please complete a separate form for each child

# Digital Arts Camp Registration Form

Complete and Fax to (916) 363-7432  
or drop off at 9700 Business Park Dr., #206

Child's Name	
Child's Birth Date	
Parent / Guardian's Name	
Email Address	
Daytime Phone#	
Work Phone #	
Cell Phone #	
Address	
City, State Zip	
Emergency Contact Name	
Emergency Contact Phone#	

	Cost	<input checked="" type="checkbox"/>	Sub-Total
Basic Camp Tuition (9:00am – 3:30pm)	\$335		
* Early-Bird Drop-off (7:30-9:30am)	\$40		
* Late-Owl Pickup (3:30-5:30pm)	\$45		
* Lunch	\$36		
* Game Making S/W for Home	\$40		
* Typing S/W	\$30		
* Digital Music S/W	\$20		
* Microsoft Office 2010-Std Edition	\$149		
* Digital Arts Camp T-Shirt/Polo Shirt	T: \$12 P: \$17		
* Optional Items	TOTAL:		

	Dates	Session Title (9am – 3:30pm)
Session #1	June 6 - June 10	<input type="checkbox"/> Game Making
Session #2	June 13 - June 17	<input type="checkbox"/> Game Making
Session #3	June 20 - June 24	<input type="checkbox"/> Game Making
Session #4	June 27 - July 1	<input type="checkbox"/> Game Making
Session #5	July 5 - July 8	<input type="checkbox"/> Game Making (4 days only – \$268)
Session #6	July 11 - July 15	<input type="checkbox"/> Game Making
Session #7	July 18 - July 22	<input type="checkbox"/> Game Making
Session #8	July 25 - July 29	<input type="checkbox"/> Game Making
Session #9	Aug 1 - Aug 5	<input type="checkbox"/> Game Making
Session #10	Aug 8 - Aug 12	<input type="checkbox"/> Game Making
Session #11	Aug 15 - Aug 19	<input type="checkbox"/> Game Making

**Refund Policy:** You are entitled to cancel your enrollment with a 100% refund 2 weeks prior to the 1<sup>st</sup> day of your session. If you must cancel for any reason, you will be entitled to a 50% refund. If you are able to refer another client to replace your child in that session, you will be entitled to a 100% refund. This is a win-win for everyone. Please ask the new enrollee to mention your name when they register.

**Payment Information**    < For your security, info will be discarded after payment is processed.

Personal Check     Visa     MasterCard     AMEX     Discover

Card #: \_\_\_\_\_ Exp Date \_\_\_\_\_

3/4 digit Code on back of card \_\_\_\_\_ Zip Code \_\_\_\_\_ Street # \_\_\_\_\_

**Internal Office Use:**

Payment Processed

Date: \_\_\_\_\_



# Digital Arts Camp Emergency & Release Form

Please complete and return with you on 1<sup>st</sup> day

NAME: \_\_\_\_\_ Session #: \_\_\_\_\_

## **Emergency Contact**

If my child should become sick or injured, and her/his parents/guardian cannot be contacted at the numbers listed on the registration form, a licensed Physician has my permission to treat the sickness or injury. Please note that OSC will not administer any medication for your child. If your child requires medication, you must come on site to administer it. My child has the following physical limitations, or special conditions:

**Medical Release** – I agree to have my child participate in the program(s) indicated on this form. I assume all risks to my child associated with the program(s) held at OSC Computer Training School. The program may include, craft, and crafting as indicated on the program description. All areas contain. I agree to hold harmless the OSC Computer School and employees and any cosponsor of the activity, from and against all liability for accident or injury to my child arising out of participation in this program.

**Behavior Policy** – Please read the following sections on Cooperation, Violent Behavior and Internet Safety *with your child* to ensure that he/she understands what is expected. Please have your child sign the bottom of this page.

- Cooperation** – Courtesy and cooperation are an important part of learning together. Behavior from children who are continually disruptive, who use inappropriate language or tease in an unfriendly manner will not be allowed. Consequences for this behavior will be as follows: the child will be given a verbal warning, if the behavior continues, the child will be removed from the class and the parent/guardian notified. After a conference with the parent guardian a decision may be made by the instructor to dismiss the child from the program and no refund will be made.
- Violent Behavior** – Violent behavior such as hitting a class mate or instructor, pushing or shoving, or destructively breaking items that do not belong to the child will not be allowed. The child will be removed from the class and the parent/guardian notified. After a conference with the parent/guardian a decision may be made by the instructor to dismiss the child from the program and no refund will be made.
- Internet Safety** – Class activities using the computers is structured and instructional. Students are not allowed to browse the internet at anytime during the camp hours, unless requested to do so by the instructor. Participation in the Digital Arts Camp requires students to follow instructions in order maximize their learning. If a child chooses not to follow along in the instructional material, they have a choice to work on traditional art projects, origami or play chess. If a child disobeys the internet safety rules after their first verbal warning, they will be removed from the class and the parent/guardian notified. After a conference with the parent/guardian a decision may be made by the instructor to dismiss the child from the program and no refund will be made.

**Media Release** – I understand that my child may be photographed or recorded during his/her participation in this program. OSC Computer Training may use these photographs or videos in future advertising of the Digital Arts Camp program. I understand that OSC will not list any names, phone numbers or addresses of any child on any advertisement. Please check the box(es) below:

- |   |   |
|---|---|
| <input type="checkbox"/> I approve my child's picture on DAC web advertising    | <input type="checkbox"/> I approve my child's picture on DAC print advertising    |
| <input type="checkbox"/> I do not approve my child's picture on web advertising | <input type="checkbox"/> I do not approve my child's picture on print advertising |

Parent/guardian Signature

Date

Child's Signature

Date